

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JULY 1, 1964

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Wednesday, July 1, 1964.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer

Also attending the meeting were:

Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Russell H. McCain, Executive Assistant to the Governor

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963
General Construction Loan of 1958	General Construction Loan of 1964,

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957, and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960, and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961, 1962 and 1964
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962, and as amended in 1963 and 1964
Chapter 903 of the Acts of 1963, and as amended in 1964, and
Chapter 159 of the Acts of 1964,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Rennie that all items submitted and recommended on his agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

CITY OF ANNAPOLIS:

The Secretary presented to the Board a letter from Mrs. J. M. P. Wright, President of Historic Annapolis, Inc., requesting the Board to go on record as opposing the construction of a high-rise motel on Compromise Street, in Annapolis, Maryland.

Inasmuch as the information was delivered to the Board during the meeting, no action was taken until members of the Board have an opportunity to review the information.

AREA REDEVELOPMENT LOAN OF 1962:

1- The Secretary advised the Board of receipt of information as of June 30, 1964, from the Department of Economic Development that the Area Redevelopment Administration has cancelled the application of Sher-Wood Products, Inc. for an Area Redevelopment Loan. The applicant's business requirements necessitate a transfer of a part of an existing operation at Gambrills, Maryland, to the new plant at Oakland, Maryland, and this is not permitted by the Area Redevelopment Administration.

(Area Redevelopment Loan of 1962 cont.)

In view of this information, the Board rescinded its approval of August 12, 1963, for a State Loan of \$17,500.00 to this company from the Area Redevelopment Loan of 1962.

2- The Secretary also advised the Board of information received from the Department of Economic Development, as of June 30, 1964, that Recreational Industries, Inc. withdrew its application for a loan from the Area Redevelopment Administration, during December of 1963.

In view of this information, the Board rescinded its approval of December 10, 1962, for a State Loan of \$50,000.00 to this company from the Area Redevelopment Loan of 1962.

BALTIMORE SYMPHONY ORCHESTRA ASSOCIATION:

The Secretary presented to the Board a letter from Mr. Clinton F. Norton, Manager of the Baltimore Symphony Orchestra, dated June 25, 1964. Mr. Norton is making formal request on behalf of the Association to place on sale in the State Office Buildings-Baltimore, books of coupons for entertainment which will sell for \$5.00 per book.

The Board approved the Association's request with the understanding that the details shall be worked out with the Superintendent of the State Office Buildings-Baltimore.

BOWIE STATE COLLEGE:

1- On June 8, 1964, Boiler No. 1 at Bowie State College was seriously damaged. It was recommended by the Maryland Casualty Company, as well as by representatives of the Department of Budget and Procurement and of the Department of Public Improvements that bids be obtained for retubing the boiler. It is estimated that the cost will be approximately \$29,000.00, and that the insurance company will assume 60% of the cost. Approval is recommended for the preparation of specifications for retubing of No. 1 Boiler and the taking of bids, with the result of the bidding to be made the matter of further reporting to the Board.

The Board approved this recommendation. (Agenda Item M-4)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State College:

General Construction Loan of 1963 - Item 122 --

The Weidemuller Construction Company, for Change Order #1 to contract approved December 9, 1963, for construction of Staff House and Utilities. (Item C-3)	\$ 224.00
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BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Boys' Village of Maryland:

General Construction Loan of 1962 - Item 67 --

Reproduction Specialties, for Blueprints. (Item I-6)	1.80
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CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved the following contracts for Central Laundry:

The Weidemuller Construction Company, for Acceptance of Base Bid and Alternate B, Construction of Second Addition to Central Laundry. (Item 10-A)	\$ 106,867.00
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\$89,000.00 - Item 102, General Construction Loan of 1963

17,867.00 - Item 71, General Construction Loan of 1958

General Construction Loan of 1963 --

Item 102 - Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	2.00
Reproduction Specialties, for Blueprints. (Item I-6)	81.00

CHESAPEAKE AND DELAWARE CANAL WATERWHEEL:

The Secretary advised the Board of correspondence from the Department of Economic Development relating to an ancient waterwheel located on the Chesapeake and Delaware Canal in Cecil County. It seems that the widening of the Canal by the U. S. Army Corps of Engineers will make it necessary for this relic to be moved. The Cecil County Historical Society is making every effort to retain the waterwheel and place it in operation where it can be seen by many tourists. The Department of Economic Development recommends

(Chesapeake and Delaware Canal Waterwheel cont.)

that the Board of Public Works endorse this project and so advise the Cecil County Historical Society.

The Board is in sympathy with the program and requested the Secretary to so advise the President of the Cecil County Historical Society.

COPPIN STATE COLLEGE:

Upon the recommendation of the Department of Budget and Procurement, the Board approved request of Coppin State College for permission to create two (2) additional positions, effective July 1, 1964, as follows:

Professor - Director of Special Education	\$12,840
Stenographer	3,320

It was stated that these positions are needed to plan a program of special education in training teachers of mentally retarded and other handicapped children, and will be financed by a stimulation grant of \$24,000 from the U. S. Office of Education. It was understood "that no State funds will be requested for this project until such time as the program has been in existence long enough to be carefully evaluated."

CROWNSVILLE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Crownsville State Hospital:

Reliable Contracting Co., Inc., for Road Work. (Item 18)	1,950.00
950.00 - 1964 Budget Item 10.03.03.03-08	
1,000.00 - 1964 Budget Item 10.03.03.10-08	
Budget Program 1-10.03.03.03-08 --	
George E. Meekins, Inc., for Floor Tile at Campenella Building. (Item 5)	1,790.00
General Construction Loan of 1963 - Item 53 --	
Industrial Power Company, for Change Order #1 to contract approved May 20, 1964, for Fire Protection Facilities. Fee-Turpin, Wachter and Associates. (Item C-4)	360.00

VICTOR CULLEN STATE HOSPITAL:

See: State Department of Public Welfare of these Minutes.

DEPARTMENT OF CHESAPEAKE BAY AFFAIRS:

The Secretary presented to the Board a recommendation, dated June 17, 1964, of the Department of Chesapeake Bay Affairs that a State Grant not to exceed \$320.00 be made to the Harford County Board of Parks and Recreation toward the cost of Marine Facilities- Harford County at Otter Point and Broad Creek Park. Funds are available for this State Grant from the special funds of the Department from the "Boat Act".

The Board approved this recommendation, which had been endorsed by the Department of Public Improvements.

DEPARTMENT OF CORRECTION:

1- Upon the recommendation of the Department of Public Improvements, Agenda Item M-2, the Board approved request of the Department of Correction for permission to maintain the old Farm House at the Popular Hill Correctional Camp for its historical value and for such minor services as it may offer the camp in the future. The Board also authorized the demolition of the addition and the use of the material salvaged to construct a shed for other uses at the camp. The work is to be done by inmate labor.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction:

Budget Program 1964 B.12.01.07.01-08 --	
Reproduction Specialties, for Blueprints. (Item I-6)	4.50
General Construction Loan of 1961 - Item 86	
George C. Barr, Inc., for 37 hrs. Grader Rental for Drainage purposes at Eastern Correctional Camp. (Item I-3)	370.00
Meierjohan-Wengler, Inc., for Plaque at the Eastern Correctional Camp. (Item 10-B)	56.34

DEPARTMENT OF ECONOMIC DEVELOPMENT:

The Secretary again presented to the Board a request from the Chief of the Tourist Division of the Department of Economic Development for \$20,000 to cover the first cost of a short film being prepared by 20th Century Fox on Maryland.

Inasmuch as the film is not complete and no other political subdivisions have been requested to support this production, the Board declined to make any funds available.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary presented to the Board a request from the Department of Employment Security to establish a policy that a minimum figure for delinquent accounts should be established and that no efforts should be made to collect smaller amounts than that amount, except by a debit memorandum and a collection letter. Their minimum figure recommended is \$5.00.

The Board was also advised that the Bureau of Employment Security of the United States Department of Labor has agreed not to take exception to the practice if it were approved by the appropriate State Authority, which, in this case, is the Board of Public Works.

The Board authorized the write-off at this time of the 711 accounts in this \$5.00 category for a total aggregate amount of \$741.51 of contributions and \$1,104.35 of interest.

Before ruling on the policy, the Board requests advice from the Attorney General.

DEPARTMENT OF FORESTS AND PARKS:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved request submitted by the Department of Forests and Parks, in accordance with Chapter 58 of the Acts of 1964, for authorization to create an additional position of Park Ranger, at an annual salary of \$4,790.00, for operation of Point Lookout State Park. Salary funds are available from the Department's Special Fund Reserve. The Board approved the establishment of this Park for the 1965 fiscal year at its meeting of June 16, 1964.

2- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1960 - Item 31	List 397	36.99
General Construction Loan of 1961 - Item 27	List 395	175.72
General Construction Loan of 1962 - Item 9	List 391	560.80
	List 408	22.95
	List 412	955.15
Item 13	List 396	99.47
	List 408	7.86
Item 29	List 408	22.80
	List 412	96.75
Item 30	List 394	237.23
	List 398	25.36
	List 410	39.81
	List 414	384.62
Item 34	List 394	387.50
	List 410	2,549.55
	List 414	1,991.97

3- Upon the recommendation of the Department of Public Improvements, the Board authorized the Department of Forests and Parks to negotiate for 0.604 acres, more or less, and improvements owned by Wilbur E. Roberts, Jr., et ux, for the use of Gunpowder State Park. (Agenda Item P-1)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Budget Program 1963 09.04.00.05-08 --

Garrett County Roads Department, Cancellation of unused allocation approved June 17, 1963, for Repairs to Herrington Manor Dam and Spillway. Actual cost \$521.81. (Credit (M-3-B)) 138.19+

Budget Program 1964 3-09.04.00.05-8.40 --

Garrett County Commissioners, for Patching and Repairing Roads at Herrington Manor Recreation Area. (Item 26-B) 998.96

(Department of Forests and Parks cont.)

Budget Program 1964 3-09.04.00.00 --

.06-08 - Collins Bros. Contractor, Inc., for Installation of New Septic Tank and Drywell at the former Scott Property, Howard County, Near Sykesville, Maryland, off Route #32. (Item 13-E)	\$ 800.00
.07-08 - Maryland Reproduction and Supply Co., for Blueprints. (Item I-6)	7.80
.08-08 - Water Conditioning Service, for Recharging One (1) Alkalinator and Cleaning Water System, Fort Frederick State Park. (Item 13-A)	195.00
Heidler & Branzell, for Insulating the Riser Pipe and Repairing Expansion Pipe in Riser to Water Tank, Point Lookout State Park. (Item 13-B)	1,950.00
Shumaker Brothers Roofers, for Roof Replacement at the Former King Property, Seneca Creek State Park. (Item 13-C)	865.00
Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	5.88
Seidl, for Blueprints. (Item I-6)	6.24
.10-08 - Smith and Benshoof, for Repair Work to the Former Condos House at Gunpowder State Park. (Item 26-A)	180.00

Budget Program 1965 3-09.04.00.00 --

.07-8.40 - Victory Construction, Inc., for Construction of Supports for 10" Water Line at Sandy Point State Park. (Item 13-F)	2,730.00
.06-08 - Sause's Welding Service, for Replacement of 788 Gallon Portable Sewage Tank at Patapsco State Park. (Item 13-D)	345.00

General Construction Loan of 1959 - Item 32.5 --

Irving M. Einbinder, for Recording and notary on Harry C. Hutzell, Jr. Property, approved February 3, 1964. (Item I-4-F)	4.50
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General Construction Loan of 1961 - Item 17 --

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	3.80
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General Construction Loan of 1962 --

Item 7 - Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	2.78
Item 9.1 - Melvin B. McDonald, for Two Day Rental of Concrete Finisher at Deep Creek State Park. (Item I-4-D)	30.00
Item 27.4 - VanReuth and Weidner, Inc., for additional Survey Work in connection with property acquisition at Tuckahoe Lake State Park. (Item A-1-C)	15,000.00

General Construction Loan of 1963 --

Item 2.2 - Payroll, allocation covering park planning personnel during this summer to work on the Master Plan Feasibility Study. (Item M-5)	1,500.00
Item 2.3 - Social Security, allocation covering park planning personnel during this summer to work on the Master Plan Feasibility Study. (Item M-5)	55.00
Item 19 - Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	31.50
Item 27.4 - E. F. Raphael and Associates, Surveyors, in connection with land acquisition for Gunpowder State Park. (Item I-4-B)	426.99
Item 27.5 - William S. James, Attorney, for Settlement of Acreage, Inc. Tract for Gunpowder State Park. (Item I-4-B)	84.00
Item 34.1 - Boggs Concrete Works, Inc., for Replacement of Top for 1,250 Gallon Septic Tank at Shad's Landing Recreation Area.	250.00
Item 32.4 - Gerald H. Williams, for Securing Option from Howard C. Nicodemus for Patuxent State Park. (Item I-4-E)	69.50
Item 35.5 - Barnett and Barnett, for Legal Services in connection with condemnation of James E. Porter Tract for Rocky Gap State Park. (Item I-4)	750.00
Item 41.2 - Payroll, Allocation in connection with the restoration of the Water Wheel at Rock Run Mill, Susquehanna State Park. (Item 26-D)	500.00
Item 41.3 - Social Security, in connection with the restoration of the Water Wheel at Rock Run Mill, Susquehanna State Park. (Item 26-D)	20.00

(Department of Forests and Parks cont.)

General Construction Loan of 1963 --

Item 41 - Fitz Water Wheel Company, for Restoration of Water Wheel of Rock Run Mill, Susquehanna State Park. (Item 26-G) \$ 7,460.00

General Construction Loan of 1964 - Item 22 --

In connection with Shad's Landing Recreation Area, Allocations as follow:

Item 22.2 - Payroll	4,000.00
Item 22.3 - Social Security	180.00
Item 22.5 - Contractural, Prison Labor	15,000.00

DEPARTMENT OF GAME AND INLAND FISH:

1- The Board approved request of the Department of Game and Inland Fish, dated June 12, 1964, submitted by the Secretary, for permission to eliminate the following cases from the records of the Department:

Trial Magistrate Blacker, Baltimore County - Summons #12367, defendant Rowe G. Hart, Violation-Fishing trout stream on closed day. Date of Trial-May 6, 1957, Fine \$10.00 - Forfeited.

Trial Magistrate Hawtin, Harford County - Summons #15168, defendant Cecil John Harris - Violation, Hunting without a license - Trial Date - December 22, 1958, Fine \$20.00: \$10.00 suspended and balance paid.

Trial Magistrate Cooling, Cecil County - Summons #15226, defendant William K. Smith, Jr., Violation - attempting to kill the second deer - Date of Trial - December 1, 1958: Fine \$100.00 -Forfeited.

Trial Magistrate Cooling, Cecil County - Summons #15228, defendant Robert Hill - Violation - loaded rifle in car, date of Trial - December 20, 1958: Fine \$10.00 - Forfeited.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Game and Inland Fish:

Diale Engineering Company, Inc., for Change Order #1 to contract approved March 17, 1964, for Construction of Office, Shop and Garage Building at Cheltenham. (Item C-9-A) 276.00

\$138.00 - 1964 Budget 3-09.03.00.04-14

138.00 - 1964 Budget 3-09.03.00.05-14

Budget Program 1964 3-09.03.00.00 --

.05-08 - Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	46.20
Preston Reproduction & Supply Co., for Blueprints. (Item I-6)	9.00
Westcott, for Blueprints. (Item I-6)	18.00

.05-14 - Norman Meekins, for Widening and Resurfacing the Entrance Road at the Gwynnbrook Game Farm. (Item 14)	2,640.00
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Urban N. Zink, for Change Order #1 to contract approved May 20, 1964, for Construction of Concrete Fish Raceway at Beaver Creek Trout Hatchery. (Item C-9-B)	262.00
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George M. King, for Access Road to the Urbana Fishing Lake. (Item 21)	9,000.00
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DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

General Construction Loan of 1963 - Item 13	List 9	1,060.00
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police:

Lewis Brothers, Incorporated, for Repointing, Waterproofing at Barracks Building and Exterior Painting, etc. at Garage, Barracks Building "E", at Salisbury Barracks. (Item 16)	1,850.00
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(DEPARTMENT OF MARYLAND STATE POLICE Cont.)

(Lewis Brothers, Incorporated - Item 16 cont.)

1,725.00
~~\$1,850.00~~ - 1964 Budget 3-07.05.00.03-08
 65.00 - 1965 Budget 3-07.05.00.03-08

Budget Program 3-07.05.00.00 --

.01-08 - Henry A. Knott Remodeling Co., Inc., for Renovating one Lounge and Rest Room at Maryland State Police Headquarters, Pikesville. (Item 16-E) \$ 1,324.00
 .03-08 - Mehrl F. Wachter & Son, for Replacing the City Water Line from the Meter to the Main located in the Boiler Room at the Frederick Barrack. (Item 16-B) 325.00
 .01-14 - Preston Reproduction and Supply Co., for Blueprints. (Item I-6) 1.25
 .03-08 - Martin Electric Company, for Installation of Four (4) Electrical Circuits for Air Conditioners at the Frederick Barracks. (Item 16-D) 200.00
 Higgins & Cox, for Replacement of Well Pump and Related Piping at the Bel Air Barrack. (Item 16-C) 571.00
 Wallace & Gale Company, for Change Order #1 to contract approved May 20, 1964, for Roof Repairs at Waterloo Barracks. (Item C-10-B) 715.00
 .03-14 - All State Paving, Inc., for Roads, Walks and Parking Areas, Randallstown Post. Fee-Robertson and Associates. (Item 20) 1,800.00

Budget Program 1965 3-07.05.00.03-08 --

Hurley Twins, Inc., for Exterior Painting of the Easton Barracks, Garage, Radio House, Weather Instrument House and Utility House. (Item 25) 861.00

General Construction Loan of 1962 - Item 3 --

The Weidemuller Construction Company, for Change Order #2 to contract approved March 17, 1964, for Construction of Motor Vehicle Garage and Radio Shop and Electrical Renovation of Barracks Building at Bel Air. (Item C-10-A) 126.36

General Construction Loan of 1963 - Item 16 --

Westcott, for Blueprints. (Item I-6) 8.00

DEPARTMENT OF MENTAL HYGIENE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Mental Hygiene:

General Construction Loan of 1963 - Item 51 --

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6) 1.97

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Board approved Agenda Item M-6 of the Department of Public Improvements reading as follows:

Item M-6 "Reference is made to this Department's agenda Item M-10-B for the Board of Public Works' meeting on June 17, 1963 by which allocation from various appropriation items in the General Construction Loan of 1962 was made for the inspection functions of this Department. The Unused balance from those allocations is as follows:

1964 Budget 11-06.10.00.26 - \$5,935.00
 1964 Budget 11-06.10.00.28 - 310.34
 \$6,245.34

This balance shall be returned to Item 77 of the General Construction Loan of 1962 and that portion only (\$6,245.34) of the appropriation shall be cancelled.

EASTERN SHORE STATE HOSPITAL:

1. The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1962 Item 39 List 26 \$ 863.20

2- See end of these Minutes:

FROSTBURG STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Frostburg State College:

General Construction Loan of 1962 - Item 105 --
Preston Reproduction & Supply Co., for Blueprints. (Item I-6) 4.80

GENERAL EMERGENCY FUND:1964 Fiscal Year -

Upon the recommendation of the Department of Budget and Procurement, the Board approved cancellation of the following amounts from allocations previously authorized from the 1964 General Emergency Fund where it has been found that the original allotments will not be required:

Board of Public Works - \$438.34 of Supplemental Appropriation in Administration.

Department of Mental Hygiene - \$58,157.00, for Additional Positions.

Superintendent of Public Buildings and Grounds - \$6.87, for Blueprints for planning and bidding purposes.

State Department of Public Welfare - \$44,655.00, for State's share of the New Work Program.

State Department of Public Welfare - \$6,058.00, for Additional Positions.

State Department of Public Welfare - \$16,583.00, for Day Care Center.

State Department of Health - \$24,450.00, for Additional Positions.

State Department of Health - 82,103.00, for Supplemental Budget Appropriation.

Unsatisfied Claim and Judgment Fund - \$5,770.00 and \$6,600.00, for Additional Positions.

Eastern Shore State Hospital - \$605.85, for Survey Work.

Board of Trustees of the State Colleges - \$14.64, for Blueprints, for planning and bidding purposes.

Maryland Penitentiary - \$7.02, for Blueprints.

State Board of Medical Examiners - \$1,651.00, for Additional Positions.

Department of Motor Vehicles - \$17,260.00, for salaries for Auditor II Positions.

Boys' Village of Maryland - \$6,000.00, for Sewage Plant.

State Tobacco Warehouse - \$2,295.60, to cover Deficiency due to slow selling season.

Maryland State Racing Commission - \$500.00, for Costs of Convention Attendance.

Board of Public Works - \$30,000.00, for the Indemnity Fund for damage claims in connection with dredging of the Channel in the Wicomico River.

1965 Fiscal Year -

1- Upon the recommendation of the Secretary, the Board approved a new allotment of \$30,000.00 from the 1965 General Emergency Fund to Program .12 of the budget of the Board of Public Works to re-establish the Indemnity Fund for possible damage claims which may arise from the maintenance dredging of the Channel in the Wicomico River by the U. S. Corps of Engineers.

2- The Board also approved the following allotment from the 1965 General Emergency Funds:

Superintendent of Public Buildings and Grounds - 15,600.00, for new equipment for the air conditioning in the State Treasury Building, Annapolis. For detail see Page 172, of these Minutes. (.06.16.00.02)

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocation from the 1965 General Emergency Fund:

Eastern Shore State Hospital - \$37,890.00, for 13 Additional Positions, effective July 1, 1964, to staff the new Patient Cafeteria:

(cont.)

(General Emergency Fund, 1965 Fiscal Year Cont.)

Eastern Shore State Hospital cont.

2 - Dining Room Supervisor	\$ 6,320.00
11 - Food Service Worker	31,570.00

This request was submitted in accordance with the provisions of Chapter 58 of the Acts of 1964. (10.03.04.02)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOANS:

1- The Comptroller reported on the committee investigation of the site location for the Charles County Community College (CC - 631) which was discussed at the meeting of May 20, 1964. It was the feeling of the Committee that the proposed site for the new campus to house the Charles County Community College will meet their requirements. It is recommended that the Board approve it with the understanding the price will not exceed \$76,000.00, which is felt is a fair payment for the land and buildings in their present condition.

2- Upon the recommendation of the Department of Public Improvements, agenda Item A-1-A, the Board approved the appointment of the architectural firm of McLeod and Ferrara to design the new Technical-Semi-Professional Building for Montgomery Junior College-Rockville Campus (CC-622). The State's share of the funds for this contraction are available in the allocation authorized June 16, 1964, from the General Public Junior or Community College Construction Loan of 1964.

HENRYTON STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Henryton State Hospital:

Budget Program 1964 1-10.03.09.03-08 --

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	15.20
Preston Reproduction & Supply Co., for Blueprints. (Item I-6)	1.20

HISTORIC ANNAPOLIS, INC.:

The Secretary presented to the Board a request from Historic Annapolis, Inc., dated July 1, 1964, that the appropriation of \$5,000.00 in the budget of the Board of Public Works be transferred to that organization for use during the months of July and August, 1964. These funds are to be used for a project of research and indexing of Annapolis community records, with the project being supervised by the State Archivist.

The Board authorized the transfer of the funds as requested.

INSURANCE:

The Treasurer presented to the Board a report on a request by the State Department of Health that the State provide insurance protection to cover volunteer workers who may be injured while working for the State and liability insurance to protect volunteer workers who, in the performance of their duties, may injure someone else. The Treasurer advised the Board that the premium on such insurance would probably run about \$4,000 or \$5,000, or maybe less. He recommended that the Treasurer be instructed to investigate the matter further and prepare a proposal for the consideration of the Board.

The Board approved the recommendation and so instructed the Treasurer.

LEASES:

1- Mr. Henry A. Heimmuller, Jr., President of the State Employees' Credit Union, appeared before the Board to explain the Union's need for the additional space granted at the previous meeting and requested the Board to adopt, as a matter of policy, free-rent for the Credit Union while located in the State Office Building-Baltimore. Mr. Heimmuller stated that the policy of free-rent has been adopted in many other areas -- Federal, State, City, and County. Baltimore City, in fact, granted free-rent to its Credit Union for more than 20 years, until the Credit Union moved out and built its own building. Mr. Heimmuller stated further that the Board for the Credit Union has an open mind on the subject and will be grateful for whatever consideration the Board would be so disposed to grant.

After some discussion, the Board agreed that the existing space occupied by the Credit Union should be rent-free, but the additional space to be acquired -- some 532 sq. ft., should be charged for at the prevailing rate of \$1.65 per square foot.

(cont.)

(LEASES Cont.)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved cancellation of the following lease:

State Department of Education - cancellation of unexpired term of two years and ten months from July 1, 1964 - April 30, 1967 on lease with the Fayette Realty Company, as Lessor, covering 2,000 sq. ft. of space on the second floor of 10 East Fayette Street, Baltimore, Maryland.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated.

State Department of Education - lease with Fayette Realty Company, as Lessor, covering 2,000 sq. ft. of space on the second floor and 500 sq. ft. on the third floor of 10 East Fayette Street, Baltimore, effective for a term of two years and ten months from July 1, 1964 to April 30, 1967, at a total annual rental of \$7,800.

State Department of Education - Division of Vocational Rehabilitation - renewal of lease with the Board of Education and County Commissioners of Kent County, as Lessor, for space on the second floor of the Board of Education Office Building, Chestertown, Maryland, for a term of one year from July 1, 1964, at an annual rental of \$660.00.

State Department of Education - Division of Vocational Rehabilitation - renewal of lease with Charles W. Stevens, as Lessor, for air conditioned space on the second floor of building at NW corner of Goldsborough and Harrison Streets, Easton, Maryland, for a term of one year from July 1, 1964, at an annual rental of \$840.00.

State Department of Education - Division of Vocational Rehabilitation - lease with the Professional Arts Building, as Lessor, for air conditioned space in Suite 407 of the Professional Arts Building, Hagerstown, Maryland, for a term of one year from July 1, 1964, at an annual rental of \$2,700.

State Department of Education - Division of Vocational Rehabilitation - renewal of lease with John C. Walker III and Glenn J. Koepenick, as Lessor, for space on the first floor of 114 Commerce Lane, Rockville, Maryland, for a term of two years from July 1, 1964, at an annual rental of \$3,510.

MARYLAND CORRECTIONAL INSTITUTION-HAGERSTOWN:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Correctional Institution-Hagerstown:

General Construction Loan of 1962	Item 77	List 4	10.96
		List 5	732.31

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Correctional Institution-Hagerstown:

General Construction Loan of 1961 --

Item 69 - Callas Contractors, Inc., for Change Order #2 to contract approved July 3, 1963, for Construction of Pre-Release Building. Fee-	
J. Prentiss Browne, Inc. (Item C-7-A)	261.00

The Green Contracting Company, Inc., for Change Order #2 to contract approved July 3, 1963, for Construction of Boiler House. (Item C-7-B)	724.00+
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MARYLAND CORRECTIONAL INSTITUTION FOR WOMEN-JESSUP:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Correctional Institution for Women-Jessup:

Blair & Sons Co., Inc., for Alterations to Doorways at Various Buildings. (Item 23)	3,753.00
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\$2,853.00 1964 Budget Item 12.01.06.04
900.00 1965 Budget Item 12.01.06.04

Budget Program 12.01.06.04-08 --

Charles T. King Co., Inc., for Installing one (1) Total Steam Flow Meter in the Boiler Room. (Item 12)	1,287.00
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MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction:

Maryland House of Correction-Surplus Property Warehouse

Account No. 11-12.01.03.26 --

The Maryland Steel Products Company, for Proposed Alterations and Additions to Warehouse for Maryland State Agency for Surplus Property. (Item 11) \$ 15,646.00

National Roofing Co., for Proposed Alterations and Additions to Warehouse for Maryland State Agency for Surplus Property. (Item 11) 6,773.00

General Construction Loan of 1964 - Item 68 --

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6) 2.04

MARYLAND PENITENTIARY:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary:

Budget Program 1964 12.01.04.04-08 --

The Wallace & Gale Company, for Roof Renovations of the West Wing of the Main Buildings. (Item 24) 14,483.00

General Construction Loan of 1963 - Item 104 --

Gardens Reproduction & Photo-Print Co., Inc., for Blueprints. (Item I-6) 42.00

2- See bottom of Page for Additional Contract.

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland School for the Deaf:

Mt. Airy Builders & Contractors, Inc., for Exterior Painting of the Gymnasium-Vocational Building and the Academic Building. (Item 28) 1,392.00

\$880.00 - 1964 Budget 13.01.00.04-08

512.00 - 1965 Budget 13.01.00.04-08

MARYLAND TRAINING SCHOOL FOR BOYS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Training School for Boys:

Budget Program 1964 1-11.01.04.04-08 --

Rattie, Robbins & Schweizer, Inc., for Parking Lot Resurfacing in the Junior School Area. (Item 6-D) 3,870.00

Calvert Rug, Inc., for New Floor Coverings in certain Areas of Howard and Carroll Cottages. (Item 6-B) 3,287.00

State Treasurer's Fire Loss Account 11-06.05.00.21-14 --

All State Paving, Inc., for Road and Miscellaneous Site Improvements in the Barn Area. (Item 6-C) 3,727.00

General Construction Loan of 1963 - Item 87 --

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6) 19.44

General Construction Loan of 1964 - Item 63 --

King Salvage Co., Inc., for Demolition of Two Concrete Water Towers in the Area to be established by the Proposed Employees' House. (Item 6-A) 1,100.00

MARYLAND PENITENTIARY CONTINUED:

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary:

Budget Program 1964 12.01.04.04-08 --

Charles T. King Co., Inc., for Change Order #2 to contract approved March 17, 1964, for High Pressure Fire Pump. (Item C-8) 832.92

MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 1964 07.03.00.03-08 --

Frank H. Clark & Son, for Exterior Painting, Towson Military Reservation. (Item 15-B)	4,875.00
Calvert Rug, Inc., for Replacement of Floor Tile in Rooms 7 and 7A, Balcony, Fifth Regiment Armory. (Item 15-C)	224.00
Fleming and Sheeley, Inc., for Interior and Exterior Painting USP & FO Building O-2, Havre De Grace Military Reservation. (Item 15-D)	4,948.00

General Construction Loan of 1963 - Item 10 --

The Overhead Door Company of Baltimore, for Replacement of Fifty Five (55) Overhead Doors at the Pikesville Military Reservation. (Item 15-A)	11,815.00
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MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls:

Budget Program 1964 11.01.05.00.00 --

.04-08 - John D. Awalt & Company, Inc., for Change Order #1 to contract approved June 16, 1964, for Construction of Concrete Walks, Patios and Pads. (Item C-6)	374.00
.04-14 - Maryland Electrical Service Co., for Outside Electrical Work. (Item 7)	2,399.00

General Construction Loan of 1963 - Item 91 --

Westcott, for Blueprints. (Item I-6)	10.00
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MORGAN STATE COLLEGE:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures and award of contract:

General Construction Loan of 1962	Item 91	List 68	290.00
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General Construction Loan of 1962 - Item 94 --

Henry O. Berman Company, Inc., for Language Laboratory.	15,864.00
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

Budget Program 1964 13.02.00.04-08 --

Blair Brothers, for Exterior Painting, Caulking, Glazing, Etc. at Calloway Hall, Soper Library and Murphy Auditorium. (Item 17)	7,119.00
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General Construction Loan of 1963 - Item 113 --

S. H. Jackson, for Campus Lighting. (Item 2)	2,759.00
Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)	5.80

PATUXENT INSTITUTION:

The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1960	Item 92	List 48	2,250.50
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CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1962	Item 60	List 12	477.55
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Clifton T. Perkins State Hospital:

General Construction Loan of 1962 - Item 57 --

Hardesty Brothers, for Change Order #4 to contract approved September 9, 1963, for Construction of Dormitory-Apartment Building. Fee-Robert H. Sippel. (Item C-5-A)	1,660.00
Hardesty Brothers, for Change Order #3 to contract approved September 9, 1963, for Construction of Dormitory-Apartment Building. Fee-Robert H. Sippel. (Item C-5-B)	296.00

ROSEWOOD STATE HOSPITAL:

The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Hospital:

General Construction Loan of 1962 - Item 45	List 96	\$ 277.00
General Construction Loan of 1963 - Item 62	List 97	181.00
Item 63	List 97	96.00

ST. MARY'S COLLEGE OF MARYLAND:

1- The Board approved request for the College to proceed with the construction of a boat house under the supervision of their Maintenance Supervisor, purchasing materials and employing hourly paid labor with funds provided by the Alumni. The Governor authorized acceptance of \$3,500.00 from the Alumni Association for this purpose. Funds have been deposited in an Alumni Activities Account, not in the State Treasury. While the funds should have been deposited in the State Treasury, the project is almost completed and there is no point in making the transfer now. (Agenda Item M-1)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for St. Mary's College of Maryland:

Budget Program 1964 13.03.00.04-08		
Russell & Tinsley, for Exterior Painting at Anne Arundel Hall.		
(Item 3)		1,020.00

General Construction Loan of 1962 - Item 97 --		
Baltimore Photo and Blue Print Co., for Blueprints. (Item I-6)		2.88

SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendations of the State Department of Health, dated June 16, 1964 and June 22, 1964, that State Grants be authorized from the Sewage Treatment Works Loan of 1962 toward the cost of the following projects:

Project WPC-APW-MD-85 - Crisfield-Sewerage	57,900.00
Project WPC-MD-91 - Howard County Metropolitan Commission, Elkridge-Sewerage	42,000.00

STATE DEPARTMENT OF PUBLIC WELFARE:

1- Mr. Raleigh C. Hobson, Director of the State Department of Public Welfare, appeared before the Board to explain the request of that department for permission to over-expend the monthly proportion in the approximate amount of \$49,000.00. He explained that the estimated expenditures for public assistance in the month of July will exceed the pro-rated allotment by \$49,000.00, which is considerably less than 1/2 of the pro-rated allotment of the Public Assistance Contingent Fund. Nevertheless, an expenditure in excess of the allotment even though provided for in the Contingent Funds must be approved by the Board.

The Board approved Mr. Hobson's request.

2- Mr. Hobson also appeared on behalf of the Westport Homes Day Care Project which was put in operation in cooperation with Baltimore City. Mr. Hobson advised that while this program is supported from Federal Funds, those Federal Funds have not actually been made available by Congress, due to the long debates on the Civil Rights Bill. He stated that the funds should be made available shortly but that in order to continue the program without interruption he requested permission to use the sum of \$15,000.00 of Federal Funds which they have been authorized to carry forward. As soon as the Federal appropriation Bill is passed, the department will draw up the Agreement for the 1965 fiscal year, which will be signed by the City of Baltimore and the Board.

The Board approved the department's request.

3- The Secretary submitted two requests, dated June 19, 1964, received from the State Department of Public Welfare, that emergencies be declared to exist for the following classifications:

Director, State Department of Public Welfare

Assistant Director, State Department of Public Welfare.

Also presented were the recommendations of the Standard Salary Board as to these requests.

(cont.)

(State Department of Public Welfare cont.)

The Board approved these requests by a vote of 2 to 1, with the State Comptroller voting against.

4- The Director of the Department of Budget and Procurement reported to the Board that the State Department of Health has advised them that they will shortly be in a position to turn over to the State Department of Public Welfare the Nurses home at Victor Cullen State Hospital. The Board was advised that this transfer could take place within a thirty-day period.

Mr. Hobson, who was present, stated that while there was a need for this facility, he did not think it had to be done within thirty (30) days.

The Board, by a vote of 2 to 1, with the Comptroller voting against, voted to authorize the transfer of the Nurses Home at Victor Cullen State Hospital to the State Department of Public Welfare for the same general use as the John Walter Smith Annex Building. The details of the transfer and the effective date of transfer are to be worked out by the two agencies and reported to the Board.

5- The Director of the Department of Budget and Procurement advised the Board that at the Lonaconing and Meadow Mountain Boys' Forestry Camps new heating plants must be installed, due to construction of additional facilities. Previously the Board had ruled that in all of these facilities heating would be accomplished through the use of Maryland soft coal.

Mr. Raleigh C. Hobson, Director of the State Department of Public Welfare, explained that his department is requesting the use of oil-fired furnaces because they are more practical and efficient -- particularly under the circumstances in these two camps. The amount of coal which would be burned would be less than a carload and would certainly not have any effect on the economy in the area.

The Board, therefore, modified its previous policy decision with respect to the use of coal to the extent that in the case of the Lonaconing and Meadow Mountain Boys' Forestry Camps, oil-fired furnaces may be used where new installations are necessary.

6- Upon the recommendation of the Department of Budget and Procurement, the Board approved request of the State Department of Public Welfare for permission to expend \$10,875.00 of Federal Funds and \$3,625.00 of General Funds available in the Department's 1965 fiscal year budget to cover the cost of an in-service training program for Department of Welfare employees. This program is to be conducted under a contract between the Department and the University of Maryland, by the University's School of Social Work, covering the period of July 1, 1964 to June 30, 1965, only.

7- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1961 - Item 2	List 2	1,067.01
General Construction Loan of 1962 - Item 75	List 9	812.85

STATE EMPLOYEES:

After due consideration, the Board approved extension of sick leave in the following case:

Military Department - Colonel Leland T. Reckord, Commanding Officer-State Military Reservation at Havre De Grace, for the period of July 24, 1964 to October 2, 1964, which is the maximum leave available to this employee.

STATE EMPLOYEES CREDIT UNION:

See: Leases of these Minutes.

STATE OFFICE BUILDINGS-BALTIMORE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings-Baltimore:

Budget Program 1964 06.17.00.00 --

..01-08 - Lenderking Metal Products, Inc., for Replacement of Water Eliminators in Air Conditioning Units #6 and #12. (Item 1-A) 728.00

(State Office Buildings-Baltimore cont.)

Budget Program 1964 06.17.00.00 --

.01-08 - Tower Maintenance Co., Inc., for Relocating Two (2) Flag Poles from 300 West Preston Street to 2100 Guilford Avenue. (Item 1-C)	\$ 380.00
Vernon L. Hill Co., for Repointing and Dampproofing Penthouse. (Item 1-D)	2,675.00
Frank L. Carozza, for Removal and Replacement of Concrete Sidewalk and Concrete Curbing. (Item 22)	3,943.00
Fred H. Eisenbrandt, Inc., for Change Order #1 to contract approved May 20, 1964, for Repointing, Caulking, Waterproofing and Painting at the Guilford Avenue Annex. (Item C-1)	1,850.00
.08-08 - Lewis Brothers, Incorporated, for Resealing all Glass Windows and Green Spandrel Glass at the State Roads Building. (Item 1-B)	6,650.00

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State Property no longer required in connection with the conduct of the State's business by the agency indicated:

Comptroller of the Treasury - office equipment	\$ 400.00
Department of Game and Inland Fish - wrecked motor vehicle and pulpwood	181.57
Department of Mental Hygiene - motor vehicle	485.84
Department of Motor Vehicles - office equipment	55.00
Maryland House of Correction - livestock	2,438.63
Maryland Institution for Men - livestock	1,018.51
Montrose School for Girls - livestock	99.85
Mt. Wilson State Hospital - livestock	445.12
Springfield State Hospital - motor vehicle	1,400.00
State Use Industries - motor vehicle	642.19
Commissioner of Personnel - office equipment	17.00
Comptroller of the Treasury - motor vehicle	325.00
Department of Chesapeake Bay Affairs - old engines	402.00
Department of Maryland State Police - wrecked vehicle	615.45
Department of Mental Hygiene - motor vehicles	900.00
Department of Motor Vehicles - motor vehicles	5,310.00
Department of Parole and Probation - motor vehicles	6,450.00
Department of Water Resources - motor vehicle	300.00
Frostburg State College - office equipment	105.00
Maryland House of Correction - motor vehicle and typewriter	495.00
Montrose School for Girls - typewriter	22.00
Register of Wills for Frederick County - office furniture	39.00
State Department of Education - motor vehicles	3,405.00
State Roads Commission - motor vehicles and scrap	5,026.00
Towson State College - motor vehicle	150.00
University of Maryland - motor vehicle	35.00
Morgan State College - language lab equipment	858.00

Department of Forests and Parks - remove from inventory and junk six radio transmitters -receiver combinations.

Maryland Children's Center - inventory transfer of one Washburn and Granger garbage can washer to the Maryland School for the Deaf.

Maryland Veterans' Commission - remove from inventory and junk two desks located in the Cumberland Office, and one desk and a chair located in the Cambridge Office.

State Bank Commissioner - remove from inventory and junk one brief case.

Department of Forests and Parks - remove from inventory and junk several items of equipment at several park locations.

Maryland Training School for Boys - remove from inventory and burn 42 mattresses and 50 chairs, and to junk 75 beds, 2 lawn mowers, 1 drip-o-lator and 1 Clary cash register.

Military Department - remove from inventory of the National Guard Armory, Kensington, Maryland, and junk several items of equipment.

STATE ROADS COMMISSION:

1- The Board approved submission No. 4 of the State Roads Commission, under Policy Memorandum 80.201 (Revised November 6, 1963), dated June 5, 1964, under which authority was requested permission to dispose of the following properties to Adjoining Owners:

Contract B 635-3-415 -- Baltimore Harrisburg Expressway
 Baltimore Beltway to Timonium Road
 Item 24715 - S. L. Hammerman Organization, Inc.
 Item 25700 - Rose Gunther.

This approval was given following consideration of the additional information which the Board had requested at the June 16, 1964, meeting.

2- The Board confirmed the approval which had previously been given to the State Roads Commission by the individual members for the execution of the following Deeds covering conveyances to:

Roland G. Paddy and Mary I., wife, for 0.77+ acre of excess land in Baltimore County being portion of former Edna B. Robinson et al property, R/W Item 34656, Contract B-635-12-420.

Rudolphus E. Johnson and Rose V., wife, for 0.44+ acre of roadbed of old Md. 178 in Anne Arundel County, being portion of former Rudolphus E. Johnson property, R/W Item 48283, Contract AA-520-1-520.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved request of the State Roads Commission for permission to purchase a 1964 Oldsmobile 98 four-door sedan, equipped with air conditioning, tinted glass, standard radio, anti-spin differential, dual exhaust, heavy duty battery, not less than 50 ampere alternator, seat belts front and rear, windshield washer and all other equipment and accessories standard to the vehicle, at a cost over \$2,200.00.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission:

Budget Program 1964 3-08.01.00.38 --

Egli & Gompf, Inc., for Engineering Services in the design of gasoline storage dispensing system to serve the State Police at the District 5 Office Building. (Item I-5)	289.26
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Westcott, for Blueprints. (Item I-6)	10.00
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STATE TREASURER:

The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed:

June 18, 1964	STATE OF MARYLAND-GENERAL FUNDS: Collection and deposit of \$5,000,000 United States Treasury Bills, matured 6/18/64
June 22, 1964	COUNTY HIGHWAY CONSTRUCTION BOND-2nd SERIES-SINKING FUND: Purchase of \$71,000 United States Treasury Bills, due 7/23/64.
	COUNTY HIGHWAY CONSTRUCTION BOND-3rd SERIES-SINKING FUND: Purchase of \$72,000 United States Treasury Bills, due 7/23/64.
	COUNTY HIGHWAY CONSTRUCTION BOND-4th SERIES-SINKING FUND: Purchase of \$81,000 United States Treasury Bills, due 7/23/64.
	COUNTY HIGHWAY CONSTRUCTION BOND-5th SERIES-SINKING FUND: Purchase of \$107,000 United States Treasury Bills, due 7/23/64.
	COUNTY HIGHWAY CONSTRUCTION BOND-6th SERIES-SINKING FUND: Purchase of \$75,000 United States Treasury Bills, due 7/23/64.

(cont.)

(State Treasurer cont.)

June 22, 1964

COUNTY HIGHWAY CONSTRUCTION BOND-7th SERIES-SINKING FUND:
Purchase of \$60,000 United States Treasury Bills,
due 7/23/64.

COUNTY HIGHWAY CONSTRUCTION BOND-8th SERIES-SINKING FUND:
Purchase of \$130,000 United States Treasury Bills,
due 7/23/64

COUNTY HIGHWAY CONSTRUCTION BOND-10th SERIES-SINKING FUND:
Purchase of \$112,000 United States Treasury Bills,
due 7/23/64.

COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Purchase of \$5,000 United States Treasury Bills,
due 12/17/64.

COUNTY HIGHWAY CONSTRUCTION BOND-2nd SERIES-SINKING FUND:
Purchase of \$10,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-3rd SERIES-SINKING FUND:
Purchase of \$12,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-4th SERIES-SINKING FUND:
Purchase of \$24,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-5th SERIES-SINKING FUND:
Purchase of \$27,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-6th SERIES-SINKING FUND:
Purchase of \$27,000 United States Treasury Bills,
due 1/31/65

COUNTY HIGHWAY CONSTRUCTION BOND-7th SERIES-SINKING FUND:
Purchase of \$24,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-8th SERIES-SINKING FUND:
Purchase of 49,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-10th SERIES-SINKING FUND:
Purchase of \$7,000 United States Treasury Bills,
due 1/31/65.

COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Purchase of \$6,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-2nd SERIES-SINKING FUND:
Purchase of \$7,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-3rd SERIES-SINKING FUND:
Purchase of \$5,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-4th SERIES-SINKING FUND:
Purchase of \$15,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-5th SERIES-SINKING FUND:
Purchase of \$13,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-6th SERIES-SINKING FUND:
Purchase of \$10,000 United States Treasury Bonds,
due 11/15/67.

(State Treasurer cont.)

June 22, 1964

COUNTY HIGHWAY CONSTRUCTION BOND-7th SERIES-SINKING FUND:
Purchase of \$12,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-8th SERIES-SINKING FUND:
Purchase of \$10,000 United States Treasury Bonds,
due 11/15/67.

COUNTY HIGHWAY CONSTRUCTION BOND-9th SERIES-SINKING FUND:
Purchase of \$333,000 United States Treasury Bonds,
due 11/15/67.

June 25, 1964

STATE OF MARYLAND-GENERAL FUNDS:
Purchase of \$5,000,000 United States Treasury Bills,
due 9/17/64.

STATE ROADS COMMISSION-STATE HIGHWAY CONSTRUCTION BOND-
SECOND ISSUE-SINKING FUND:
Collection and deposit of \$2,725,000 United States
Treasury Bills, matured 6/25/64.

COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Collection and deposit of \$48,000 United States
Treasury Bills, matured 6/25/64.

MARYLAND PORT AUTHORITY:
Purchase of \$500,000 United States Treasury Bills,
due 12/24/64.

MORGAN STATE COLLEGE-PROGRAM 27-FUND 11-13.02.00.27:
Collection and deposit of \$30,000 United States
Treasury Bills, matured 6/25/64.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- Mr. James M. Brown, Superintendent of Public Buildings and Grounds, Mr. B. F. Nossel, Chief Deputy Comptroller, and Mr. F. Benjamin Marsh, Chief of the Income Tax Division, appeared before the Board in connection with the breakdown of the air conditioning system in the State Treasury Building, Annapolis. The Board was advised that the equipment in the building is 25 years old, that it had been rebuilt 3 times in the past, at a cost of approximately \$5,000.00 each time. Further repairs will cost approximately \$6,300.00, and without any guarantee. A price has been secured from the Chesapeake Refrigeration Company of \$15,600.00 to install new compressors and complete the work by July 15, 1964.

The Board authorized the Superintendent of Public Buildings and Grounds to proceed with the installation of new equipment.

The Board also made available from the 1965 General Emergency Fund \$15,600.00, with the understanding that this would be used to supplement the funds in the General Construction Loan of 1963 for the improvements which provide for renovation and rearrangement of the heating control equipment in the State Treasury Building, Annapolis, Maryland.

2- Upon the recommendation of the Annapolis State Office Buildings Committee, the Board approved the request of the Department of Economic Development, dated June 30, 1964, that an exchange of space be made between that Department and the Central Payroll Bureau. The Department of Economic Development will now use the large room on the North side of the State Office Building-Annapolis within the Central Payroll Bureau as a Mail Room. The Central Payroll Bureau will use the present mail room of the first agency for storage.

TOWSON STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State College:

Budget Program 1964 13.08.06.00---

.04-08 - Lewis Brothers, Incorporated, for Exterior Painting, etc., at Richmond Hall and Interior Painting, etc. at East Dining Room. (Item 4-B)	2,340.00
.14-08 - Sand Brothers, Inc., for Replacement of the Wood Floor in Richmond Hall Parlor. (Item 4-A)	1,415.00

(cont.)

(Towson State College cont.)

General Construction Loan of 1964 - Item 102 --

Muller, Raphael & Associates, Inc., for Topographic Survey of a portion of the property recently acquired from Shepperd Pratt, and to bring up-to-date a portion of the existing campus. (Item A-1-B) \$1,000.00

UNIVERSITY OF MARYLAND:

1- Upon the recommendation of the Director of the Department of Budget and Procurement, the Board approved request of the University of Maryland that Special Fund Income of the University over the estimated receipts for the 1964 fiscal year be made available for expenditure by budget amendment, under the provisions of Section 249, Sub-Section (E-2) of Article 77 of the Annotated Code, as follows:

Administration	\$ 31,000
Instruction - College Park	67,500
Instruction - Baltimore	63,790
Physical Plant Maintenance and Operation	75,809
Student Services	<u>30,235</u>
Total Unappropriated Special Fund Revenue	\$268,334

The principal reason for the Special Funds in excess of budget estimates is the greater rate of collection of student fees and other income primarily from fraternity row utilities and parking penalties. An amount of \$61,295 is needed to reduce the turnover expectancy requirements of individual programs in which the actual salary expenditure will exceed the net salary appropriation. The programs affected are Administration, Physical Plant Maintenance and Operation - College Park and Baltimore, and Student Services. The amount of \$67,500 is recommended for Instruction - College Park to allow for the conversion of the Central Auditorium to a lecture hall. This will provide for a fuller utilization of this space, and it is anticipated that it will receive continuous use between 8 A. M. and 5 P. M. and during the evening hours as well. An elevator is recommended for the foreign language building since this facility contains faculty offices on the top floor (4th) and the elevator will provide transportation for this professional staff. An amount of \$34,500 is needed for campus lighting improvements to insure the safety of students and staff. In the program for Instruction - Baltimore, \$63,290 is recommended for the preparation of dentures and purchase or renovation of equipment for the School of Dentistry: purchase of additional books for the law library; renovation of space in the School of Medicine to allow for an improvement in the teaching program; renovation of space and purchase of equipment for the School of Pharmacy; and the School of Social Work needs special lecturers and new equipment to allow for the proper operation of the program. An amount of \$60,749 is recommended for Physical Plant Maintenance and Operation to meet electrical and communication expenses which are expected to exceed budget provisions, to allow for renovations in the nursing dormitory to sustain increased enrollment, and to provide for the proper operation of the new parking lot areas on the Baltimore campus. The amount of \$15,000 is recommended for Student Services to allow for needed repairs to the dining hall roof. All of these items, summarized as follows, are explained in detail on the amendment form.

Administration	\$ 31,000
Instruction - College Park	67,500
Instruction - Baltimore	63,790
Physical Plant Maintenance and Operation	75,809
Student Services	<u>30,235</u>
Total Appropriations	\$268,334

2- The Board also approved, upon the recommendation of the Director of the Department of Budget and Procurement, the request of the University of Maryland that Special Fund Income of the University over the estimated receipts for the 1964 fiscal year be made available for expenditure by budget amendment, under the provisions of Section 249, Sub-Section (E-2) of Article 77 of the Annotated Code, as follows:

Total Unappropriated Special Fund Revenue	
University Hospital	\$260,000

The income in excess of budget estimated results from patient fees for ancillary services and improved experience in the collection of patient accounts. It is recommended that the funds be made available to University Hospital for the renovation and modernization of the 9, 10, and 11 floors of the hospital. The proposed renovations are itemized in detail on the amendment form.

(cont.)

(University of Maryland cont.)

Total Appropriations University Hospital \$260,000

3- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1962 - Item 144 List 352 \$ 200.00

4-Baltimore County Campus -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-Baltimore County Campus:

General Construction Loan of 1963 --

Item 177 - Egli and Gompf, Inc., for Engineering Services in Preparation of Master Plan during May 1964. (Item I-1-A) 842.00

Rogers, Taliaferro, Kostitsky & Lamb, for Architectural Services in Preparation of Master Plan through May 1964. (Item I-1-A) 4,496.08

Rummel, Klepper & Kahl, for Engineering Services in Preparation of Master Plan through June 5, 1964. (Item I-1-C) 7,814.05

5- College Park -

a. Mr. Backhaus presented to the Board, through agenda Item C-11, a request for approval to execution by the University of Maryland of Change Order #2 to contract with Baltimore Contractors, Inc. for the Construction of Addition to Physics Building, at College Park. This Item was reported to the Board at the meeting of May 20, 1964.

At that time, it was pointed out that the items covered by the present Change Order #2 had been deducted from the original contract at a cost of \$229,000.00. It was requested that they be reinstated in order to conform with the original plans and specifications. It was also stated that there may be a potential increase in cost. "This Change Order reinstates in the contract the work covered by Alternates 2, 5, 6 and 7 and also reinstates in the contract all of the negotiated deductions with the exception of the 2000 KVA transformer and the complete air conditioning. The 2000 KVA transformer will be provided by the State and the air conditioning equipment is covered by a separate contract directly with the University. The net dollar value of the Change Order reflects the above mentioned two omissions and also reflects additional costs to the contractor for reinstating the work at a time more than a year after the original contract award. Handling of this work as a Change Order to the original contract retains the coordination of the work, avoids divided contractual responsibility and avoids the necessity for awaiting completion of the initial work before permitting another contractor to enter the premises for the accomplishment of this work. The costs involved have been reviewed and approved by responsible personnel of this Department and the University and the handling of this matter has the approval of both agencies.

AMOUNT OF CHANGE ORDER:	\$274,800.00
FUND SOURCE:	Item 118, General Construction Loan of 1964, "Final phase of construction of the Cyclotron Structure addition to the Physics Building . . ."
ORIGINAL CONTRACT APPROVED:	Item 12, this Department's agenda of June 17, 1963
AMOUNT OF ORIGINAL CONTRACT:	\$1,533,000.00
PERCENTAGE INCREASE:	18% by Change Order
FEE:	Applicable to Hall, Ritter & Sprinkle."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-College Park:

General Construction Loan of 1961 - Item 133 --

F. G. Williams, Inc., for Change Order #4 to contract approved August 13, 1962, for Construction of New Infirmary Building. Fee-Burket, Tilghman, Nelson Associates. (Item C-2) 144.54

General Construction Loan of 1962 - Item 148 --

Department of Physical Plant, for Electrical Service to Shoemaker Building. (Item I-2) 540.00

(University of Maryland cont.)

6- Maryland State College -

Upon the recommendation of the Department of Public Improvements, the Board approved the following contract for the University of Maryland-Maryland State College:

General Construction Loan of 1962 - Item 158 --

Evans Construction Co., Inc., for Sewage Lift Station and
Related Work. Fee- George, Miles and Buhr. (Item 27)

\$ 16,529.00

THOMAS J. S. WAXTER CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Thomas J. S. Waxter Children's Center:

Budget Program 1964 11.01.10.00---

.04-08 - John H. Hampshire, Inc., for Installation of Basketball

Outline Stripe in the Multi-Purpose Room. (Item 8)

435.00

William T. King, for Planting. (Item 9)

3,000.00

Metal Construction Services Corporation, for Installation
of Class "B" Fire Door in the opening between the Boiler
Room and the Maintenance Shop. (Item 19)

485.00

Maryland Reproduction & Supply Co., for Blueprints. (Item I-6)

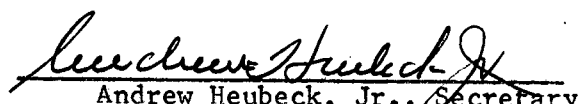
4.32

Reproduction Specialties, for Blueprints. (Item I-6)

4.80

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Andrew Heubeck, Jr., Secretary

EASTERN SHORE STATE HOSPITAL:

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved an allotment of \$37,890.00 from the General Emergency Fund of the 1965 Fiscal Year for the Eastern Shore State Hospital for 13 additional positions to staff the new patient Cafeteria as follows:

2 Dining Room Supervisors

11 Food Service Workers

